



## Election Privacy Policy Notice

Utah Code § [63A-19-402](#), [H.B. 444](#). Spanish Fork City Recorder's Office may use your individual personal data and it may be available to the public as provided by Section [63G-2-301](#) for declaration of candidacy, election related communication, verification of voter registration, verification of residency and will be shared with the County and State for Utah state code requirements.

## Retention

All 2025 Spanish Fork City Municipal Election records will follow the Utah General Retention Schedule:

1. Municipal Election records will be retained for 22 months and then destroyed.
2. Campaign Financial Disclosures Statements (GRS-282) are kept permanently and may be transferred to the state archives.
3. Conflict of Interest Statements (GRS-1911) are retained for 7 years after separation, and then destroyed.
4. Election Canvasses (GRS-284) are kept permanently and may be transferred to the state archives.
5. Voter Registration Records (GRS-288) are kept permanently and may be transferred to the state archives.

**Effective Date: 04-24-2025**